

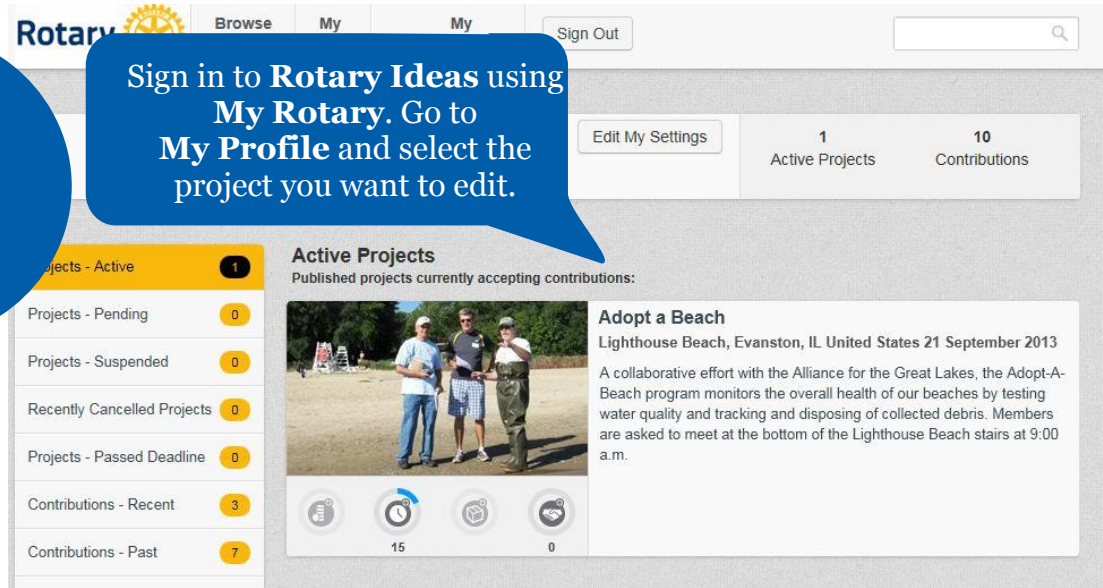
HOW TO EDIT PROJECTS IN ROTARY IDEAS

ideas.rotary.org



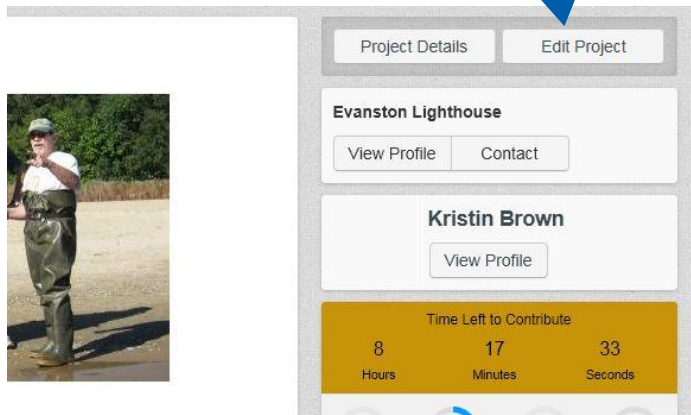
1

Sign in to **Rotary Ideas** using **My Rotary**. Go to **My Profile** and select the project you want to edit.



2

Select **Edit Project**.



3

Make your changes.

Edit Project Overview Frequently Asked Questions

Options Save & Publish Updated Project

Project Title *

187 characters remaining

Project Location

170 characters remaining

Country
 United States

Preferred Language
 English

Contribution Deadline *
Last day contributions will be accepted

Event Date
Date when project or event will occur (if applicable)

Project Categories (select all that apply)
Categories allow contributors to find your project

- Basic Education and Literacy
- Community Service
- Disease Prevention and Treatment
- Economic and Community Development
- Fundraiser
- International Service
- Maternal and Child Health
- New Generations
- Other
- Peace and Conflict Prevention/Resolution
- Polo
- Vocational Service
- Water and Sanitation

Project Keywords
Enter key words or phrases to associate with your project; separate key words with

Which of the following contributions are you seeking for your project? * (select all that apply)

- Online Contributions (PayPal)
- Volunteers
- Materials
- Partners

Detailed Project Description *
Provide a detailed project overview including community assessment information, project or event plans, purpose of project, who and how many people will benefit from the initiative, etc.

Every year the RC of Evanston Lighthouse cleans the beach adjacent to the Grosses Point Lighthouse, the symbol of our city and our club's namesake. Last year 60 volunteers collected 135 pounds of trash in 16 garbage bags in less than two hours. Please join us on Saturday morning, September 21st and help keep Evanston beautiful.

A collaborative effort with the Alliance for the Great Lakes, the Adopt-A-Beach program monitors the overall health of our

Short Project Summary (viewers will see this overview before expanding project to see detailed project description) *
A brief description of your project - used when the project is displayed in a smaller format

A collaborative effort with the Alliance for the Great Lakes, the Adopt-A-Beach program monitors the overall health of our beaches by testing water quality and tracking and disposing of collected debris. Members are asked to meet at the bottom of the Lighthouse Beach stairs at 8:00 a.m.

To edit contribution requests, use the arrow and select **Save & Go to Edit Project Contribution Requests**.

4

Save & Preview

Save & Go To Edit Project Contribution Requests

Save & Publish Updated Project ▲

Select **Save & Publish Updated Project**.