

## **ROTARY DISTRICT 5320 – DISTRICT GRANT GUIDELINES**

### **2026-2027**

#### **Club Qualifications**

- Annualized average of at least \$2k contributed to the TRF Annual Fund SHARE in past 2.5 years (Rotary years 2023-24, 2024-25, July – Dec 2025). Encourage members to donate!
- Attendance by (any) 2 members at District Grants training at District Training Assembly
  - Projects in Mexico also require Global Grants training (or recertification) by (any) 2 members (in person or online).
- Signatures on (Local District) Memorandum of Understanding (MOU) by President and Project Chair for 2026-27.
  - Projects in Mexico also require TRF (International District and Global Grants) MOU signature by Presidents for 2026-27 and 2027-28.
- Current on all District and RI dues
- Current on all reporting for District and Global Grants

#### **Project Guidelines**

- Minimum project size: \$1,000 (with minimum DDF of \$500). Club must at least match DDF
- Can submit several project applications or bundle into one, outlining the individual projects
- Use “awards” vs. “grants” and ensure no Rotarians or family members are beneficiaries
- State (and ensure) members working with youth are Youth Protection trained
- Start date cannot be before August 1 or end after May 30 (to ensure time for review and approval by TRF and District Foundation Committee).
- Submit Final Report ASAP but at least within 30 days of project completion (so the grants committee can address any issues with you quickly).

#### **Timeline**

- March 7: District Grants training at DTA - mandatory for (any) 2 club members
- March 15: 2025-26 Final Reports due for completed projects, Progress Reports if not completed
- May 15: 2026-27 project applications due (create and submit in [www.matchinggrants.org](http://www.matchinggrants.org)) (must be dated between Aug 1 and May 31)
- June 15: Final date to submit remaining Final Reports for 2025-26 projects
- July 31: Estimated 2026-27 project approval by TRF (then marked Approved in [matchinggrants.org](http://matchinggrants.org))
- August 31: Estimated distribution of DDF to clubs

#### **More Information and Resources**

- District website: (forms, training PPT): [District and Global Grants - Rotary 5320 Resources](#)
- Rotary Grants website: (upload application, Final Report, receipts): [www.matchinggrants.org](http://www.matchinggrants.org)

#### **Questions?**

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